

**OFFICE OF THE ILLINOIS ATTORNEY GENERAL**

Procurement Policy Compliance and Monitoring Board

**Special PPCMB Board Meeting Minutes**

**Friday, September 3, 2021**

The Procurement Policy and Compliance Monitoring Board met in special session on **Friday, September 3, 2021** via telephone conference. Two Board members were physically present together in the conference room of the OAG’s Springfield Office that is regularly utilized for PPCMB meetings

**\*\* Began Recording\*\***

Karla Schreiber, Chairperson, called the meeting to order at 10:00 a.m.

**Roll Call**

*Board Members Springfield:*

Pam Blackorby – Present  
Tad Huskey- Present  
Lisa Kaigh – Present

*Board Members Chicago:*

Karla Schreiber – Present  
Jessica O’Leary – Present

A quorum of the PPCMB was in attendance.

**Review of meeting minutes from July 7, 2021.**

No comments concerning the July 7, 2021, meeting minutes as presented were received from the Board. Karla Schreiber asked that the minutes of this meeting to be approved as presented. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to approve the minutes passed unanimously.

**Old Business**

There was no Old Business to come before the Board.

## **New Business**

### **Clarification of May 7, 2021 Meeting Minutes**

Karla Schreiber explained that there was a discrepancy between the May 7, 2021, meeting minutes and the audio recording of that meeting with respect to the amount of a proposed contract with a software vendor. The amount of \$156,434.30 set out in the written minutes was correct, and the amount stated in the audio recording was in error.

There were no comments or questions from the Board. Karla Schreiber called for a motion to approve this clarification. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken to approve the minutes as clarified, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to approve passed unanimously.

### **Removal of Redactions from May 7, 2021 Meeting Minutes**

Karla Schreiber explained that a redaction made to the May 7, 2021 meeting minutes was not necessary, because it had been determined that the number “12” set out in the minutes referenced a 12 month subscription to certain services, rather than the number of user licenses. Therefore, the redaction should be removed.

There were no comments or questions from the Board. Karla Schreiber called for a motion to remove the redaction at issue. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken to approve the minutes as modified, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to approve the minutes as modified passed unanimously.

### **Clarification of May 10, 2021 Meeting Minutes**

Karla Schreiber explained that there was a discrepancy between the May 10, 2021, meeting minutes and the audio recording of that meeting with respect to the start time of the meeting. The meeting was called to order by Karla Schreiber, Chairperson at 11:04 a.m., but the recording states that the start time was 10:04 a.m.. It was determined that 10:04 a.m. was the correct start time.

There were no comments or questions from the Board. Karla Schreiber called for a motion to approve this clarification of the start time of the May 10 meeting. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken to approve this clarification, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to clarify passed unanimously.

### **Removal of Redactions from May 10, 2021 Meeting Minutes**

Karla Schreiber explained that a redaction made to the May 10, 2021 meeting minutes that was in error. The reference to the number “12” that was redacted from the May 7 minutes referred to a

12 month subscription for certain services, rather than to the number of user licenses. Therefore, the number 12 did not require redaction.

There were no comments or questions from the Board. Karla Schreiber called for a motion to remove the redaction. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken to approve the minutes as revised, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to remove the redaction passed unanimously.

### **PPCMB Public Comment Rules**

Karla Schreiber read into the record the draft PPCMB Public Comment Rules:

- 1) Members of the public may address the PPCMB on any matter during the Public Comment portion of the meeting;
- 2) A call for public comments will be made by the Chair following presentation of the last item of New Business on each PPCMB meeting agenda;
- 3) Each speaker’s time for public comment will begin when they are recognized by the Chair;
- 4) All meetings of the PPCMB are open to the public, and public comment is accepted for a maximum of thirty (30) minutes at each meeting;
- 5) At the beginning of each speaker’s public comments, the PPCMB will request that they state their full legal name for the record;
- 6) There is a three (3) minute per speaker limit for all public comments;
- 7) The PPCMB is not required to respond to public comments during or following the meeting at which they are made.

There were no comments or questions from the Board regarding the Rules. Karla Schreiber called for a motion to approve the Public Comment Rules as presented. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken to approve the PPCMB Public Comment Rules, and “yes” votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O’Leary. The motion to approve the PPCMB Public Comment Rules as presented passed unanimously.

### **Gun Trafficking Intelligence Platform**

Acting SPO Eileen Baumstark Pratt, stated that a request had been made to secure a contract with MK Analytics for support services for gun tracing software.

A contract will be executed with MK Analytics for a cost of \$151,250.00.

There were no comments or questions from the Board regarding the documentation provided to it to support this purchase.

### **FY2022 Police Vehicles**

Action SPO Eileen Baumstark Pratt stated that a request was made to secure a contract with Morrow Brother Ford to replace high mileage vehicles currently assigned to OAG Investigators.

A contract will be executed with Morrow Brothers using FY22 funds in the amount of \$213,630.00.

There were no comments or questions from the Board regarding the documentation provided to support this purchase.

### **Public Comments**

Mr. John Kraft was recognized by the Chair, and stated that he did not understand why a public body would redact public meeting minutes. He also questioned why meeting minutes from the May 13, 2021 and May 14, 2021, PPCMB meetings were also redacted. He further stated that he had requested audio recordings of certain PPCMB meetings via FOIA but had not yet received them.

Mr. Edgar Pal was recognized by the Chair. Mr. Pal questioned certain redactions to PPCMB meeting minutes, and the withholding of certain audio recordings of PPCMB meetings that he had requested via FOIA. He further stated that he did not understand why redactions were necessary, or how minutes of a public meeting could be subsequently redacted. He indicated that he was in agreement with Mr. Kraft's comments and stated that therefore there was no need for him to repeat them. He further stated that he appreciated the Chair's explanations regarding revisions and clarifications made to prior PPCMB minutes, as approved during the September 3, 2021, meeting, as well as the Board's adoption of the public comment rules.

No additional public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board was taken to adjourn the meeting, and "yes" votes were received from Karla Schreiber, Tad Huskey, Lisa Kaigh, Pam Blackorby and Jessica O'Leary. The motion to adjourn passed unanimously.

The meeting adjourned at 10:20 a.m

**\*\*Recording ended\*\***